

01 December 2015

Dear Parent/Carer

As part of the Business and Enterprise Programme that your son/daughter participates in, we would like to invite you to the Business and Enterprise Christmas fair. This will be on on Friday 11 December 2015 from 1.45 to 3.30pm in room T5. This is a fantastic occasion to appreciate the wonderful products that your son/daughter has been designing and making on the programme during this term. At 3.00pm there will be a presentation ceremony for the students, providing a wonderful opportunity for parents, staff and of course, the students, to celebrate their achievements. There will be refreshments and a light buffet provided, along with the opportunity to but the students' products.

Your support is important to this programme and the Christmas fair is a great opportunity to enable you to gain an insight into the progress of your son/daughter and the excellent outcomes they have accomplished. We would be grateful if you could return the reply slip before Friday 4 December 2015 to allow us to provide sufficient catering on the day.

We look forward to meeting you on Friday 11 December.

Yours sincerely

Miss C Chohan  
On behalf of the Business and Enterprise Programme

✂.....

**Reply Slip – to be returned to Miss Chohan no later than Friday 5 December 2015**

I am the parent/carers of (STUDENT'S NAME): .....

We will\* / will not\* be attending the Christmas Fair on Friday 11 December 2015. (\*please delete as appropriate)

The number of guests attending will be .....

Signed: ..... (Parent/Carer) Dated: .....