

**Scoresby Site**  
Airy Hill  
Whitby  
North Yorkshire  
YO21 1QA



**Normanby Site**  
Prospect Hill  
Whitby  
North Yorkshire  
YO21 1LA

**Tel:** 01947 602406 | **Fax:** 01947 821169 | **Web:** [www.ccwhitby.co.uk](http://www.ccwhitby.co.uk) | **Email:** [post@ccwhitby.org](mailto:post@ccwhitby.org)

01 November 2016

Dear Parent/Carer

Your son/daughter has expressed an interest in the Duke of Edinburgh award, which runs in College on Wednesday's after school from 3.30-4.30pm.

We are conscious of trying to make the Duke of Edinburgh scheme accessible to everyone and would like to keep cost down, this year we are asking for a payment of £50 for the year's activities, this will include bronze or silver level and "edofe" registration. Once logged on to the system the students will not be entitled to a refund as they have until they leave school to complete Bronze Level.

As a group, we will work towards the Expedition, with first aid training, taster sessions with overnight camp, practice expedition and full expedition. We as a team supply all rucksacks, camping and cooking equipment we also have some waterproofs, dry-bags and sleeping bags that students can use. Over the year we will have to fundraise as a group in order to cover expedition costs, which are around £200 per student for the 3 weekends, all students will be expected to participate in these events.

With regard to the 3 sections where students work independently, the essence of the award is that participants are responsible for getting themselves to and from their placements on their own without College support. We would therefore respectfully remind you that your son/daughter will not be supervised by a Caedmon College Whitby member of staff during these placements or tasks, i.e. no teacher will be acting in loco parentis, and this would be classed as remote supervision. Please allow your son/daughter to partake in these placements/tasks only if you accept the above conditions.

Yours sincerely

A handwritten signature in black ink that reads 'K Price'.

F Middlemas, K Price  
Duke of Edinburgh team

**REPLY SLIP – To be returned to Mrs Nedley as soon as possible**

**Duke of Edinburgh Award – 2016/2017**

**FEE £50**

STUDENT NAME: .....

DATE OF BIRTH: .....

TUTOR GROUP: .....

Which Award are you paying for? Bronze / Silver / Gold (please circle)

Swimmer  Non Swimmer

Please tick the box that applies to your son/daughter

I hereby confirm that I have read and fully understand the arrangements for the Educational Visit outlined above, and therefore give my informed consent to my son/daughter taking part.

I also agree to my son/daughter having Remote Supervision as outlined in the above letter, when out of sight of College staff.

I enclose the payment of £50.00

In case of any emergency, the telephone number that staff should use is:

Tel: .....

Signed: .....

Date: .....