

Caedmon College Whitby - Minutes of the Full Governing Body

Date:	6 April 2017	Venue:	Room H3	Time of meeting:	6.00pm	
Present:	Keith Prytherch, Pen Cruz, Vicki Rahn, Tony Hewitt, Jane Kenyon-Miller, Ian Donald, Garry Matthews, Alison Hodgson, Jan Narey and Sally Nedley (Clerk). Pete Dwyer (Corporate Director) and Paul Brennan (Assistant Director) from NYCC, (left after item 5).					
Agenda Item	Items discussed/action					Person(s) for action
Procedural						
The Chair welcomed Pete Dwyer and Paul Brennan from NYCC to the meeting.						
1.	Apologies	Richard Simpson, Julian Fester, Sam Jones - Governors consented to these absences based on the reasons given.				
2.	Resignation of Governors	The resignations of Fiona Thomson (parent governor) and Roger Hartley (staff governor) have been received. The Chair read out Fiona's letter to the meeting.				
3.	Declaration of interests	Governors had the opportunity to declare interests in any agenda items; none were declared.				
4.	NYCC Letter	The governors thanked Paul Brennan for his letter congratulating the College on its' Ofsted result.				
5.	Mr Pete Dwyer & Three Year Plan	This is recorded separately as a confidential minute.				
6.	Minutes of the last meeting and matters arising.	The minutes of the last Full Governing Body meeting held on 6 March 2017 were approved and signed by the Chair. There were no matters arising.				
School Improvement						
7.	Appeals Committee	The governors were asked to form an Appeals Committee in reference to the restructuring process. Ian Donald, Alison Hodgson and Tony Hewitt agreed to be on this committee.				
8.	Principal's Report	KP ran through his report and highlighted areas of particular interest. The SAIL curriculum at KS3 continues to be successful. Five primary head teachers were in College to see how this works and were very impressed with what was going on within KS3. There is a new system for recording serious behaviour issues, e.g. bullying, with concerns going to one member of staff who then decides in what category it needs to be recorded. The Chair asked VER to give governors more details concerning the Raising Attainment Group (RAG). The group meets weekly and reviews the progress of Year 11 and work with the Heads of Departments to support under-performance. Various interventions are then put in place. There are five monitoring points during the year and these are also used by RAG to drive progress.				
9.	Post Ofsted	The governors were asked to look at this document and let KP know if they would like to make any amendments, additions etc. This will be a standing item on all Improvement and Full Governors agendas. PC				Clerk
10.	Link Governors	Link governors were reminded of the dates that their reports were due to be presented.				
Other						
11.	Trip Approval	The College have been given the opportunity through Whole Education for three students to join the British Exploring Society on a trip to Iceland to train as group leaders. These students will then return to Iceland in 2018 with a group of Year 9 students. Governors approved this trip.				
12.	Any other urgent business	<p>The following policies have been reviewed following a period of consultation and were approved by Governors:</p> <ul style="list-style-type: none"> • Exams Policy • Controlled Assessment Policy <p>It was agreed that elections for new staff and parent governors will take place in the summer term.</p>				

		<p>A letter has been received from Mr Mark Noble of Victoria Garden Centre enquiring about the land next to Scoresby Site and a wish to purchase it. Governors agreed that a letter from the Chair be sent to Mr Noble informing him that the land is not for sale.</p> <p>The Chair read a letter from KP requesting 14 days of unpaid leave of absence for 14 days (6 December 2017 to 8 January 2018). This was agreed.</p>	Clerk to draft a letter from the Chair
13.	Confidentiality	The Chair reminded Governors of the need to maintain confidentiality of the matters discussed. The papers distributed at the meeting are to remain confidential. It was decided that item 5 would be recorded as a separate confidential minute.	
14.	Date of next full governors' meeting	Thursday 22 June at 6.00pm.	

Signed as a correct record by the Chair: Pen Cruz Date: 22.06.17