

Caedmon College Whitby - Minutes of the Full Governing Body**(NB: additional meeting to discuss an urgent matter, hence this was not a full agenda)**

Date: 6 March 2017	Venue: Room H3	Time of meeting: 6.00pm	
Present:	Keith Prytherch, Pen Cruz, Richard Simpson, Vicki Rahn, Tony Hewitt, Julian Fester, Sam Jones, Jane Kenyon-Miller, Flona Thomson and Jackie Hunter (clerking in Sally Nedley's absence).		
Agenda Item	Items discussed/action	Person(s) for action	
Procedural			
1.	Apologies	Roger Hartley, Jan Narey, Garry Matthews, Alison Hodgson Governors consented to these absences based on the reasons given.	
2.	Minutes of last meeting – 12.01.17 and matters arising	The minutes of the last Full Governing Body meeting held on 12 January 2017 were approved and signed by the Chair. Matters arising: Outreach review and safeguarding – an action plan had already been written and would be taken to the next Full Governing Body Meeting. The Lead Adviser had been due to visit the College in February to undertake a termly review but as the College had an Ofsted inspection, the review was cancelled. The New York trip would no longer go ahead as there had been insufficient student interest, however, it was hoped that another trip could take place to provide the same outcomes for students; options were being researched.	
3.	Declaration of interests	Governors had the opportunity to declare interests in any agenda items; none were declared.	
School Improvement			
4.	Ofsted	A summary booklet from the Ofsted report was distributed. The Principal had flown home from the College ski trip on receiving the news that the College was to have an inspection. Safeguarding systems and practice had focused heavily during the inspection. A Lead HMI for North Yorkshire would be following up some actions to ensure that the points raised had been addressed. The bar had been raised on past inspections; there was a heavier focus on student progress during this inspection and reduced opportunities for senior staff involvement with the inspection team. A Governor challenged why safeguarding had been identified as an area of weakness and how the issues raised could be addressed. The Principal explained one of the scenarios relating to a case that had been passed on to the police to clarify the nature of the type of issues arising. The Governor probed further about what was received from the police following a College referral. The Principal clarified the process. One of the Senior Assistant Principals had since been made responsible for overseeing safeguarding and Child Protection and Alternative Provision. The action plan, which was already work in progress, would be taken to the next Governors' meeting. A Governor queried Ofsted's comment about communications with parents and what could be done in this respect. The Principal said that it was an ongoing issue trying to reach some families and that new methods of communication were continually being looked into and trialled to secure parental engagement.	
5.	Options regarding secondary education in Whitby	This is recorded separately as a confidential minute.	
Other			
5.	Any other urgent business	Nothing announced.	

Senior Assistant Principal to present safeguarding report and action plan at the next meeting.

Signed as a correct record by the Chair: _____

Pen Cruz

Date: 06.04.17