

Scoresby Site
Airy Hill
Whitby
North Yorkshire
YO21 1QA



Normanby Site
Prospect Hill
Whitby
North Yorkshire
YO21 1LA

Tel: 01947 602406 | Fax: 01947 821169 | Web: www.ccwhitby.co.uk | Email: post@ccwhitby.org

29 November 2016

To parents/carers of Year 11 students

Dear Parent/Carer

YEAR 11 PARENTS' CONSULTATION EVENING – Thursday 15 December 2016 – 4.00pm-6.00pm

Our Year 11 Parents' Consultation Evening with subject teachers will be held on Thursday 15 December 2016 from 4.00pm – 6.00pm at our Normanby site.

Please complete the reply slip below stating which teachers you would like to see and ask your son/daughter to return it to their Group Tutor by Wednesday 7 December 2016 at the latest. An appointment sheet will then be posted home to you via your son/daughter during the week commencing Monday 12 December 2016. Appointments are for 5 minutes duration. We will endeavour to accommodate requests for later appointments. If you require a longer appointment with a teacher, this will have to be made separately by contacting them direct either by telephone or e mail to post@ccwhitby.co.uk.

Please encourage your son/daughter to accompany you on the evening.

We look forward to seeing you.

Yours sincerely

Mr J Bond
Assistant Principal

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This reply slip must be returned to your son/daughter's Group Tutor by Wednesday 7 December 2016 at the latest

Name of student..... Tutor Group.....

Subject teacher appointment requests (please continue overleaf if necessary)

Teacher's name..... Subject.....

Teacher's name..... Subject.....

Teacher's name..... Subject.....

Teacher's name..... Subject.....

Teacher's name..... Subject.....

If possible, we would prefer later appointments – Yes/No* (* please delete where appropriate)