

Scoresby Site  
Airy Hill  
Whitby  
North Yorkshire  
YO21 1QA



Normanby Site  
Prospect Hill  
Whitby  
North Yorkshire  
YO21 1LA

Tel: 01947 602406 | Fax: 01947 821169 | Web: [www.ccwhitby.co.uk](http://www.ccwhitby.co.uk) | Email: [post@ccwhitby.org](mailto:post@ccwhitby.org)

03 July 2018

Dear Parent/Carer

As part of your son/daughter's GCSE English Literature courses he/she has been studying the play 'Macbeth'. The National Theatre's acclaimed West End production of this play is touring the country and we have booked a limited number of tickets for a performance at Newcastle's Theatre Royal. Seeing this fantastic performance will be a stimulating, exciting experience. Not only will the live performance be enriching, it will also mean that students are much better-equipped to write about the play - a compulsory part of their GCSE course.

The date for the trip is Thursday 15 November 2018. The performance begins at 2.00pm. As such, students will be leaving Caedmon College at approximately 11.00am. They will travel to Newcastle by coach. As students will be leaving the College before lunch, they will have the opportunity to take a refreshment break prior to the performance. There may be occasions during this refreshment break when your son/daughter will be out of the direct sight of a member of College staff. They will, however, have access to staff at designated meeting points and will be equipped with staff mobile phone numbers in case of emergencies. This is classed as "remote supervision". Students will be required to remain in small groups whilst they go to food establishments in Newcastle. Alternatively, students can bring their own food to eat on the coach for when they arrive in Newcastle. If students choose not to bring food with them, they will need money to buy food and drinks.

We will be leaving the theatre at approximately 4.30pm and hope to return to the College by 6.30pm.

As the performance is during school time, students will be expected to wear their College uniform and are advised to bring a suitable coat. The financial contribution required for the trip to go ahead is **£25.00** which needs to be paid in full, by **Friday 28 September**. A £5.00 deposit will secure a place on the trip, or the full contribution can be paid straight away.

Please can you return the reply slip attached before Friday 28 September. Please can you also confirm that you have made arrangements for collecting your son/daughter, on the evening, at the time stated above.

If you require any further information, please do not hesitate to contact me at the College.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lucy Whelan'.

Mrs Lucy Whelan  
Director of Learning: English

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Principal: Keith Prytherch, BEd, MBA  
Deputy Principal: Vicki Rahn, BA, NPQH

**REPLY SLIP – To be returned to the Main Office at either break or lunch time (LW)**

**GCSE English Literature, Macbeth at the Theatre Royal, Newcastle –  
Thursday 15 November 2018**

**FEE £25.00**

Student's name: \_\_\_\_\_ Tutor group: \_\_\_\_\_

I hereby confirm that I have read and understand the arrangements for the educational visit, outlined in the letter, and give my informed consent to my son/daughter taking part. I also agree to my son/daughter having "remote supervision" as outlined in the letter, when out of the sight of College staff. I also confirm that I will be responsible for collecting my son/daughter from the visit, in exceptional cases, such as if illness or unacceptable behaviour occurs.

I confirm that arrangements are in place for collecting my son/daughter:

I enclose a deposit of £5.00:

I enclose the full contribution of £25.00:  
(please tick)

In the case of an emergency, the telephone number that staff should use to contact home is:

Tel: \_\_\_\_\_

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_