

Scoresby Site
Airy Hill
Whitby
North Yorkshire
YO21 1QA



Normanby Site
Prospect Hill
Whitby
North Yorkshire
YO21 1LA

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03 July 2018

Dear Parent/Carer

As part of your son/daughter's GCSE English Literature course, students have been studying poetry, in preparation for their exams next May. We have managed to secure 45 tickets for the 'Poetry Live' event, held at the Royal Hall, Harrogate, which provides a fantastic opportunity to prepare students for their poetry examination, as well as bringing to life the poems that they have studied. Poets such as Simon Armitage, Carol Ann Duffy, John Agard, Gillian Clarke and Imtiaz Dharker will perform their poetry and chief examiners will explain how best to approach the poetry exam. We feel that this nationwide event is a vital experience to focus students on their literature exam.

The date for the trip is Wednesday 30 January 2019. The event lasts all day and, students will be leaving the College at approximately 8.30am and will travel to Harrogate by coach. As students will be leaving College before lunch time, they will be able to have a refreshment break prior to the performance starting. This break will be remotely supervised by staff (ie, the students will not be in the direct sight of staff at all times but they will know where to locate them and will have a mobile phone number to ring should any difficulties arise).

Students will be required to remain in small groups whilst they go to food establishments in Harrogate. Alternatively, students may bring their own food to eat on the coach or for when they arrive in Harrogate. If students choose not to bring food with them, they will need money to buy food and drinks. Students will be leaving the theatre at 3.30pm and will return to the College at approximately 5.30pm. Please can you ensure that your son/daughter has arrangements in place prior to the trip day to be able to make their own way home or to be collected on arrival at the College.

As the performance takes place during school time, students will be expected to wear their College uniform. Please ensure that your son/daughter has a warm coat with them on the day as the trip takes place in January.

In order for the trip to run, a contribution of **£25.00** is required for each student, which needs to be paid in full by **Friday 23 November 2018**. Please complete and return the reply slip attached to the College office with a £5 deposit, as soon as possible (or the full amount can be paid straight away), to secure your son/daughter's place on the trip.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lucy Whelan'.

Mrs Lucy Whelan
Director of Learning for English
l.whelan@ccwhitby.org

REPLY SLIP – To be returned to Mrs Nedley in the Main Office at either break or lunch time (LW)

**GCSE English Literature, 'Poetry Live' at the Royal Hall Harrogate –
Wednesday 30 January 2019**

FEE £25.00

Student's name: _____ Tutor group: _____

I hereby confirm that I have read and understand the arrangements for the educational visit, outlined in the letter, and give my informed consent to my son/daughter taking part. I also agree to my son/daughter having "remote supervision" as outlined in the letter, when out of the sight of College staff. I also confirm that I will be responsible for collecting my son/daughter from the visit, in exceptional cases, such as if illness or unacceptable behaviour occurs.

I confirm that arrangements are in place for collecting my son/daughter:

I enclose a deposit of £5.00:

I enclose the full contribution of £25.00:
(please tick)

In the case of an emergency, the telephone number that staff should use to contact home is:

Tel: _____

Signed: _____ (Parent/Carer) Date: _____