

11 January 2019

To parents/carers of Year 12/13 students

Dear Parent/Carer

SIXTH FORM PARENTS' CONSULTATION EVENING – Thursday 31 January 2019, 4.00-6.00pm

Our Sixth Form Parents' Consultation Evening with subject teachers will be held on Thursday 31 January 2019, from 4.00-6.00pm, in the College Learning Centre on the Normanby Site.

Please can you complete the reply slip below stating which teachers you would like to see and ask your son/daughter to return this to Mr J Daley by Wednesday 23 January 2019 at the latest. An appointment sheet will then be sent home to you via your son/daughter during the week commencing Monday 28 January 2019. Appointments will be for 10 minutes duration. We will endeavour to accommodate requests for later appointments where possible. If you require a longer appointment with a teacher, please organise this separately by contacting the teacher directly, either by telephone to the College number above or by email to post@ccwhitby.org.

We look forward to seeing you on the evening.

Yours sincerely

Mr S Riley
Principal

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Please return this reply slip to Mr J Daley, in the Sixth Form Office, by Wednesday 23 January 2019 at the latest.

Name of student:

Subject teacher appointment requests

Teacher's name..... Subject.....

Teacher's name..... Subject.....

Teacher's name..... Subject.....

Teacher's name..... Subject.....

If possible, we would prefer later appointments – Yes/No* (* please delete where appropriate)